

## **NOTICE**

***A Meeting of the Board of Directors of the Jacumba Community Service District (JCSD) took place on:***

**Tuesday, March 25<sup>th</sup>, 2025, 6:00 p.m.**

**At the Jacumba Library, 44605 Old Hwy 80, Jacumba Hot Springs, CA**

## **MINUTES**

Note: Items on the Agenda may be taken out of sequential order as their priority is determined by the Board of Directors.

- I. **Call to Order:** The meeting was called to order at 6:00 PM by President Westley.
- II. **Welcome to Guests**
- III. **Pledge of Allegiance**
- IV. **Roll Call, Determination of Quorum:** All members were present; Westley, Stevens, Misquez, and Sherwood.
- V. **Public Forum**

This portion of the agenda may be used by any person to address the Board of Directors on any matter within the jurisdiction of the Jacumba Community Services District. However, the Board of Directors may be unable to respond at this time until the specific item is placed on the agenda at a future meeting in accordance with the Brown Act. Allocated time for public comment is 2 minutes addressing one issue at any one time (Brown Act, Section 54954.3). No questions were asked.

## VI. **Board Business:**

- a) **Approval of Minutes:** The Board will review the draft minutes from:
  - 1. Regular Scheduled Meeting February 25, 2025 (Action) The minutes were approved with the following changes: Stevens mentioned that in section V. (Public Forum) Westley's first name was mentioned instead of her last name. She suggested that the JCSD administrator fixes that discrepancy and assures only last names are used in the minutes going forward to maintain uniformity and clarity. Also, Misquez mentioned that section VII. C, (New Business) only states that the minutes were approved. She suggested that the JCSD administrator adds information specifying which renewal rate

was agreed upon, staying at the current rate for six months, switching to 1 year, or cashing out. Gonzalez confirmed that the board agreed to stay at the current rate for six months. He stated that those details in the minutes will be edited by the JCSD administrator for accuracy. The minutes were approved with a motion by Westley and a second by Stevens. All were in favor. Passed 4-0

**b) Operation's Report:**

1. Report on status of district including detailed financial and infrastructure updates.
  - February 2025 Financials (Action) The board reviewed the financials. No questions were asked. Meeks mentioned that JCSD will be receiving an insurance payout in the near future.
2. Operations Report from General Manager
  - Operations Summary Report for February 2025- Gonzales went over the operations summary report.
  - Tank Inspection Report- Gonzales went over the tank inspection report. He suggested the board review the report in detail and mentioned that the small tank is due for a replacement.
3. Invoice payments per JCSD Admin code Sec. 5.3 over \$5,000. District to identify all invoices received for such payments and present to Board for review, and vote. (Discussion) No questions were asked.

- c) **CA Park Grant Update:** Westley stated that Brungess is working on the CA Park Grant and will have an update for the board soon.

**d) Directors and Staff Report**

1. This portion of the agenda may be used by the Board of Directors or management to make informal oral reports on their activities. . Stevens confirmed that she completed her sexual harassment training and ethics training.
2. This portion of the agenda may be used by the Board of Directors to make requests for future agenda items. Stevens asked when the board will discuss the PER. Meeks responded by stating that she will request permission from Demoss to discuss it at the next

board meeting in April.

3. This portion of the agenda may be used for the Board to consider requests for Board Members or Staff to attend training or association meetings at the district's expense.

VII. **New Business:** No questions or comments were made.

VIII. **Adjournment:** The meeting was adjourned by Westley at 6:25 PM.